



**Commission of  
Correction**

**ALLEN RILEY**  
Chairman

**YOLANDA CANTY**  
Commissioner

**MEMORANDUM**

**TO:** COMMISSION MEMBERS  
**FROM:** Brian Callahan, General Counsel *BC*  
**RE:** AGENDA FOR COMMISSION MEETING  
**DATE:** January 24, 2023 at **11:00AM**

**LOCATION:** Alfred E. Smith Building, 80 So. Swan Street, 12<sup>th</sup> Floor,  
Albany, New York.  
*\*Please be advised that proper identification is required at front desk.*

**I. MINUTES**

**SCOC**

December 20, 2023 Commission Meeting

January 3, 2024 Supplemental Commission Meeting

**CPCRC**

January 11, 2024 CPCRC Meeting

**MRB**

Administrative Closures

**II. MFC**

**A. New York City Administration for Children's Services  
Crossroads Specialized Secure Detention Facility  
Revised MFC**

**B. New York City Administration for Children's Services  
Horizon Specialized Secure Detention Facility  
Revised MFC**

**C. Wayne County Sheriff's Office  
Wayne County Jail  
Revised MFC**

**D. Onondaga County Sheriff's Office  
Onondaga Custody Department  
Revised MFC**

**III. CONSTRUCTION**

**E. Cortland County Sheriff's Office  
Cortland County Jail  
SCOC #23-C-084  
Freezer and Cooler Replacement**

**F. Cortland County Sheriff's Office  
Cortland County Jail  
SCOC #23-C-122  
Security Door Replacement**

**G. Erie County Department of Social Services  
Erie County Specialized Secure Detention Center  
SCOC #23-C-123  
Security Upgrades**

**H. Kenmore Police Department  
SCOC #23-C-116  
New Police Lockup**

**I. New York City Department of Correction  
Eric M. Taylor Center  
SCOC #24-C-005  
X-Ray and Medicine Room**

**J. New York City Department of Correction  
North Infirmery Command  
SCOC #23-C-126  
ADA Upgrades**

**K. New York City Department of Correction  
Rose M. Singer center  
SCOC #24-C-002  
ADA Upgrades**

**L. New York City Department of Correction  
Rose M. Singer Center  
SCOC #23-C-127  
Enhanced Security Doors**

**M. NYC Administration for Children's Services  
Crossroads Juvenile Center  
SCOC #23-C-120  
H Hall Window**

**N. New York City Administration for Children's Services  
Crossroads Specialized Secure Detention Facility  
SCOC #24-C-003  
Educational Desks**

**O. New York City Administration for Children's Services  
Horizon Specialized Secure Detention Facility  
SCOC #24-C-006  
Educational Desks**



# Commission of Correction

ALLEN RILEY  
Chairman

YOLANDA CANTY  
Commissioner

## MINUTES Commission Meeting

### STATE COMMISSION OF CORRECTION LOCATION:

80 S. Swan Street, 12<sup>th</sup> Floor  
Albany, New York 12210

**DATE OF MEETING: December 20, 2023**

Chairman Riley called the meeting to order at 11:00 a.m.

#### **PRESENT:**

- Allen Riley, Chairman
- Yolanda Canty, Commissioner
- Tricia Amati, Assistant to Chairman/Commissioner
- Brian Callahan, Counsel
- Deborah Slack-Bean, Associate Attorney
- Jayne Lavigna-Jesmain, Senior Attorney
- Keith Zobel, Director of Operations
- Terry Moran, Project Director
- Cynthia Allen, Correctional Facility Specialist 3
- Amanda Grimes, Correctional Facility Specialist 3
- Chris Ost, Correctional Facility Specialist 3
- Larry Roe, Correctional Facility Specialist 3
- Adam Tilbe, Correctional Facility Specialist 3 **WebEx**
- Ellen Tryon, Correctional Facility Specialist 3
- Sean Desch, Correctional Facility Specialist 1
- Robert Mennona, Correctional Facility Specialist 1
- Bill Sorensen, Correctional Facility Specialist 1

**LOCATION:** Alfred E. Smith Building, 80 So. Swan Street, 12<sup>th</sup> Floor,  
Albany, New York.

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#### I. **MINUTES**

**SCOC**  
November 29, 2023 Commission Meeting

**Approved Unanimous  
Canty/Riley**

December 5, 2023 Supplemental Commission Meeting	<b>Approved</b>	<b>Unanimous</b>
	<b>Canty/Riley</b>	
<b>CPCRC</b> December 14, 2023 CPCRC Meeting	<b>Approved</b>	<b>Unanimous</b>
	<b>Canty/Riley</b>	
<b>MRB</b> Administrative Closures	<b>Approved</b>	<b>Unanimous</b>
	<b>Canty/Riley</b>	
December 7, 2023 Medical Review Board Meeting	<b>Approved</b>	<b>Unanimous</b>
	<b>Canty/Riley</b>	
<b>II. <u>VARIANCES</u></b>		
<b>A. Amherst Police Department</b> <b>23-V-07 NEW</b> Supervision of Female Prisoners Section 7504.1(e)	<b>Approved</b>	<b>Unanimous</b>
	<b>January 1, 2025</b>	<b>Canty/Riley</b>
<b>B. Beacon Police Department</b> <b>18-V-03</b> Supervision of Female Prisoners Section 7504.1(e)	<b>Approved</b>	<b>Unanimous</b>
	<b>January 1, 2025</b>	<b>Canty/Riley</b>
<b>C. Fairport Police Department</b> <b>20-V-02</b> Supervision of Female Prisoners Section 7504.1(e)	<b>Approved</b>	<b>Unanimous</b>
	<b>January 1, 2025</b>	<b>Canty/Riley</b>
<b>D. Irondequoit Police Department</b> <b>19-V-11</b> Supervision of Female Prisoners Section 7504.1(e)	<b>Approved</b>	<b>Unanimous</b>
	<b>January 1, 2025</b>	<b>Canty/Riley</b>
<b>E. Medina Police Department</b> <b>20-V-17</b> Supervision of Female Prisoners Section 7504.1(e)	<b>Approved</b>	<b>Unanimous</b>
	<b>January 1, 2025</b>	<b>Canty/Riley</b>
<b>F. New York City Police Department</b> <b>18-V-01</b> Supervision of Female Prisoners Section 7504.1(e)	<b>Approved</b>	<b>Unanimous</b>
	<b>January 1, 2025</b>	<b>Canty/Riley</b>

- |   |  |
|---|--|
| <p><b>G. Poughkeepsie City Police Department</b><br/> <b>18-V-02</b><br/> Supervision of Female Prisoners<br/> Section 7504.1(e)</p>  | <p><b>Approved Unanimous</b><br/> <b>January 1, 2025</b><br/> <b>Canty/Riley</b></p> |
| <p><b>H. New York State Office of Children and Family Services</b><br/> <b>Brookwood, Goshen, Harriet Tubman, Industry and MacCormick Secure Centers</b><br/> <b>22-V-16</b><br/> Mental Health Services<br/> Section 7414.5(b)</p> | <p><b>Approved Unanimous</b><br/> <b>January 1, 2025</b><br/> <b>Canty/Riley</b></p> |
| <p><b>II. <u>MFC</u></b></p>  |  |
| <p><b>I. Yates County Sheriff's Office</b><br/> <b>Yates County Jail</b><br/> <b>Revised MFC</b></p>  | <p><b>Approved Unanimous</b><br/> <b>Canty/Riley</b></p>                             |
| <p><b>III. <u>CONSTRUCTION</u></b></p>  |  |
| <p><b>J. New York City Department of Correction</b><br/> <b>Rose M. Singer Center</b><br/> <b>SCOC #23-C-117</b><br/> <b>RESH Housing Gates and ADA Cell Doors</b></p>  | <p><b>Approved Unanimous</b><br/> <b>Canty/Riley</b></p>                             |
| <p><b>K. New York City Department of Correction</b><br/> <b>George R. Vierno Center</b><br/> <b>SCOC #23-C-118</b><br/> <b>Security Railings at 11 A, B, 13 A, B &amp; 15 A,B</b></p>   | <p><b>Approved Unanimous</b><br/> <b>Canty/Riley</b></p>                             |
| <p><b>L. New York City Department of Correction</b><br/> <b>Eric M. Taylor Center</b><br/> <b>SCOC #23-C-119</b><br/> <b>Intake Shower Renovation &amp; New Holding Pen#4</b></p>   | <p><b>Approved Unanimous</b><br/> <b>Canty/Riley</b></p>                             |
| <p><b>M. NYC Administration for Children's Services</b><br/> <b>Crossroads Juvenile Center</b><br/> <b>SCOC #23-C-120</b><br/> <b>H Hall Window</b></p>   | <p><b>Tabled Unanimous</b><br/> <b>Canty/Riley</b></p>                               |

**IV. REGULATORY**

**N. Notice of Adoption  
9 NYCRR Part 7640  
Use of Body Imaging Scanning Equipment**

**Approved Unanimous  
Canty/Riley**

Commissioner Canty made a motion to go into executive session at 11:05 a.m. to discuss Construction and Medical Review Board items which was seconded by Chairman Riley. Commissioner Canty made a motion to exit Executive Session and return to general session at 11:13 a.m., which was seconded by Chairman Riley.

The meeting resumed at 11:14 a.m. Motion was made by Commissioner Canty to ratify actions taken in Executive Session regarding Construction, Maximum Facility Capacity, Directive and Medical Review Board items, seconded by Chairman Riley. Commissioner Canty made a motion to adjourn at 11:14 a.m. which was seconded by Chairman Riley.

Respectfully submitted,

Tricia Amati  
Assistant to Chairman/Commissioner



# Commission of Correction

ALLEN RILEY  
Chairman

YOLANDA CANTY  
Commissioner

## EXECUTIVE SESSION

### MINUTES Commission Meeting

#### STATE COMMISSION OF CORRECTION

##### LOCATION:

80 S. Swan Street, 12<sup>th</sup> Floor  
Albany, New York 12210

**DATE OF MEETING: December 20, 2023**

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#### **PRESENT:**

Allen Riley, Chairman  
Yolanda Canty, Commissioner  
Tricia Amati, Assistant to Chairman/Commissioner  
Brian Callahan, Counsel  
Deborah Slack-Bean, Associate Attorney  
Jayne Lavigna-Jesmain, Senior Attorney  
Keith Zobel, Director of Operations  
Terry Moran, Project Director  
Cynthia Allen, Correctional Facility Specialist 3  
Amanda Grimes, Correctional Facility Specialist 3  
Chris Ost, Correctional Facility Specialist 3  
Larry Roe, Correctional Facility Specialist 3  
Adam Tilbe, Correctional Facility Specialist 3 **WebEx**  
Ellen Tryon, Correctional Facility Specialist 3  
Sean Desch, Correctional Facility Specialist 1  
Robert Mennona, Correctional Facility Specialist 1  
Bill Sorensen, Correctional Facility Specialist 1

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Respectfully submitted,

Tricia Amati  
Assistant to Chairman/Commissioner



# Commission of Correction

ALLEN RILEY  
Chairman

YOLANDA CANTY  
Commissioner

## MINUTES Supplemental Commission Meeting

### STATE COMMISSION OF CORRECTION

#### LOCATIONS:

80 S. Swan Street, 12<sup>th</sup> Floor, Albany, New York 12210  
163 W 125<sup>th</sup> Street, 5<sup>th</sup> Floor, New York, New York 10027

**DATE OF MEETING: January 3, 2024**

Chairman Riley called the meeting to order at 2:38 p.m.

#### **PRESENT:**

Allen Riley, Chairman  
Yolanda Canty, Commissioner (*WebEx*)  
Brian Callahan, Counsel  
Jayne Lavigna-Jesmain, Senior Attorney  
Keith Zobel, Director  
Terry Moran, Project Coordinator (*WebEx*)  
Amanda Grimes, Correctional Specialist 3 (*WebEx*)  
Chris Ost, Correctional Specialist 3  
Larry Roe, Correctional Facility Specialist 3  
Ellen Tryon, Correctional Facility Specialist 3 (*WebEx*)  
Adam Tilbe, Correctional Facility Specialist 3  
Sean Desch, Correctional Specialist 1

#### **I. MAXIMUM FACILITY CAPACITY**

- |   |  |
|---|--|
| <b>A. New York City Department of Correction<br/>Rose M. Singer Center<br/>Revised MFC</b>        | <b>Approved    Unanimous<br/>Canty/Riley</b> |
| <b>B. Onondaga County Sheriff’s Office<br/>Onondaga County Custody Department<br/>Revised MFC</b> | <b>Approved    Unanimous<br/>Canty/Riley</b> |

#### **II. CONSTRUCTION**

- |  |  |
|--|--|
| <b>C. Suffolk County Sheriff’s Office<br/>Warrant Bureau<br/>SCOC #23-C-115<br/>Holding Cell</b> | <b>Approved    Unanimous<br/>Canty/Riley</b> |
|--|--|

Commissioner Canty made a motion to go into executive session at 2:38 p.m. to discuss Maximum Facility Capacities and Construction items which was seconded by Chairman Riley. Commissioner Canty made a motion to exit Executive Session and return to general session at 2:41 p.m., which was seconded by Chairman Riley.

The meeting resumed at 2:41 p.m. Motion was made by Commissioner Canty to ratify actions taken in Executive Session regarding the Construction item, seconded by Chairman Riley.

Commissioner Canty made a motion to adjourn at 2:42 p.m. which was seconded by Chairman Riley.

Respectfully submitted,

Tricia Amati  
Assistant to Chairman/Commissioner



# Commission of Correction

ALLEN RILEY  
Chairman

YOLANDA CANTY  
Commissioner

## EXECUTIVE SESSION

### MINUTES

#### Supplemental Commission Meeting

#### STATE COMMISSION OF CORRECTION

##### LOCATIONS:

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Jayne Lavigna-Jesmain, Senior Attorney  
Keith Zobel, Director  
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Chris Ost, Correctional Specialist 3  
Larry Roe, Correctional Facility Specialist 3  
Ellen Tryon, Correctional Facility Specialist 3 (**WebEx**)  
Adam Tilbe, Correctional Facility Specialist 3  
Sean Desch, Correctional Specialist 1

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Respectfully submitted,

Tricia Amati  
Assistant to Chairman/Commissioner

CITIZENS' POLICY AND COMPLAINT REVIEW COUNCIL

January 11, 2024

NYS Commission of Correction  
at  
Alfred E. Smith Office Building  
80 South Swan Street, 12<sup>th</sup> Floor  
Albany, NY 12210

**WEBEX Meeting**

PRESENT:

Commissioner Yolanda Canty

Council Members:

Albany:

Martin Stanton

Also Present:

Debbie Slack-Bean

Jayne Lavigna-Jesmain

Cindee Allen

Commissioner Canty opened the meeting at 11:00 A.M.

Commissioner Canty asked for a motion to ratify all actions taken at the December 14, 2023 meeting. Martin Stanton made a motion to ratify all actions taken on December 14, 2023. Commissioner Canty seconded. Carried. Commissioner Canty asked for a motion to approve the minutes of the December 14, 2023 meeting. Martin Stanton made a motion to approve the minutes of the December meeting. Commissioner Canty seconded. Carried.

Martin Stanton and Commissioner Canty reviewed the Denied with Comment grievances for the month of December 2023. Martin Stanton and Commissioner Canty made motions to Deny with the appropriate comment the grievances that they reviewed. These motions were seconded by Commissioner Canty and Martin Stanton respectively, and unanimously passed.

Martin Stanton and Commissioner Canty reviewed the Expedited grievances for the month December 2023. Martin Stanton and Commissioner Canty made motions to Deny the grievances that they reviewed. These motions were seconded by Commissioner Canty and Martin Stanton respectively, and unanimously passed.

Martin Stanton and Commissioner Canty reviewed eleven (11) Facility Responses. Martin Stanton made a motion to refer Oswego County Facility Response to Grievance #183571, Livingston County Facility Response to Grievance #183684 and Wyoming County Facility Response to Grievance #181893 to the Commission for follow up. This motion was seconded by Commissioner Canty, and unanimously passed.

The Council reviewed the remaining grievances.

**ACCEPT IN PART**

185905 185880 Dutchess CJ	Unanimous
185723 Warren CJ	Unanimous
185636 Oswego CJ	Unanimous
185625 Westchester DOC	Unanimous
185560 185334 185129 184955 Delaware CJ	Unanimous
185525 Montgomery	Unanimous
185059 ECCF	Unanimous
184824 Broome CJ	Unanimous

**DENIED WITH COMMENT**

184838 Chenango CJ	Unanimous
184724 Clinton CJ	Unanimous

**ADMINISTRATIVE CLOSURES**

**DENY**

184823 Broome CJ	Unanimous
185843 185826 185825 185583 185561	

185507		
185383		
185370		
184850		
Cattaraugus CJ		Unanimous
185427		
185425		
185050		
Cayuga CJ		Unanimous
185440		
185083		
184925		
Chautauqua CJ		Unanimous
185973		
185970		
185727		
185485		
185327		
185326		
185004		
184987		
184836		
Chenango CJ		Unanimous
185969		
185928		
185558		
185556		
185552		
185533		
185365		
185363		
185353		
185352		
185126		
185125		
184968		
Delaware CJ		Unanimous
185902		
185901		
185562		
184919		
Dutchess CJ		Unanimous
185900		
185899		



185870  
185709  
185708  
185707  
185706  
185705  
185690  
185653  
185630  
185629  
185628  
185590  
185566  
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185564  
185542  
185541  
185540  
185483  
185459  
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185417  
185416  
185390  
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185357  
185356  
185325  
185324  
185297  
185156  
185153  
185117  
185115  
185114  
185112  
185091  
185090  
185089  
185088  
185058  
184916  
184915  
184886  
184885  
184883  
184882  
184849

184848	
184828	
184827	
Erie CF	Unanimous
185967	
185966	
185943	
185378	
Erie CJ	Unanimous
185135	
Franklin CJ	Unanimous
185895	
185894	
185888	
185884	
185868	
185833	
185832	
184924	
184923	
184920	
184906	
184903	
Fulton CJ	Unanimous
185634	
185633	
Genesee CJ	Unanimous
185687	
185586	
185349	
185348	
185347	
184913	
Herkimer CJ	Unanimous
185829	
185406	
184831	
Monroe CJ	Unanimous
185444	
184851	
Montgomery CJ	Unanimous

185379 184964 Nassau CJ	Unanimous
185863 185584 185303 185285 185124 Niagara CJ	Unanimous
185526 185286 Onondaga DOC	Unanimous
185686 Onondaga CJ	Unanimous
185460 185346 185343 185332 184829 184842 Ontario CJ	Unanimous
185886 185532 185531 185530 185377 185226 185127 184963 184946 184921 Orange CJ	Unanimous
185106 Oswego CJ	Unanimous
184904 Otsego CJ	Unanimous
185243 185003 Rockland CJ	Unanimous
185654 185392 185391	

185382	
185381	
185302	
185301	
185047	
184692	
184691	
184690	
St. Lawrence CJ	Unanimous
185570	
185569	
185159	
Suffolk CJ	Unanimous
185746	
185650	
185648	
185505	
185504	
Sullivan CJ	Unanimous
185637	
185329	
Tioga CJ	Unanimous
185683	
185105	
185103	
185044	
185043	
184840	
185104	
Tompkins CJ	Unanimous
185926	
185644	
185145	
185134	
185133	
184918	
Warren CJ	Unanimous
186513	
185688	
185387	
184966	
184943	
Wayne CJ	Unanimous
185963	

185893	
185864	
185831	
185830	
185704	
185651	
185623	
185549	
185436	
185404	
185366	
185053	
185052	
185051	
184844	
184843	
184835	
Westchester DOC	Unanimous
184833	
Wyoming CJ	Unanimous

**DENIED WITH COMMENT**

185263	
Allegany CJ	Unanimous
185828	
Broome CJ	Unanimous
185824	
185823	
185626	
185624	
185523	
185300	
185155	
Cattaraugus CJ	Unanimous
185426	
185424	
Cayuga CJ	Unanimous
185890	
185889	
185544	
185439	
185372	
184908	
Chautauqua CJ	Unanimous

185792	
185972	
185971	
185591	
185568	
185567	
185486	
185268	
185267	
185266	
185265	
185264	
184986	
184985	
184839	
184838	
184837	
Chenango CJ	Unanimous
184743	
184724	
Clinton CJ	Unanimous
185535	
185364	
185336	
185335	
185130	
185128	
185119	
185118	
185110	
184956	
184879	
184726	
Delaware CJ	Unanimous
185904	
185903	
Dutchess CJ	Unanimous
185879	
185878	
185689	
185627	
185563	
185484	
185415	
185359	
185355	
185354	

185323	
185154	
185152	
185137	
185116	
185057	
184917	
184884	
185358	
Erie CF	Unanimous
185965	
185924	
185923	
184863	
Erie CJ	Unanimous
185132	
185023	
Franklin CJ	Unanimous
185834	
185063	
Fulton CJ	Unanimous
185881	
Herkimer CJ	Unanimous
185892	
185657	
184907	
Jefferson CJ	Unanimous
185367	
Livingston CJ	Unanimous
185839	
185554	
185147	
184832	
Monroe CJ	Unanimous
185543	
185443	
185423	
185385	
184830	
Montgomery CJ	Unanimous

185380 184948 Nassau CJ	Unanimous
185656 185369 185368 Niagara CJ	Unanimous
185432 185431 184945 184944 Onondaga CJ	Unanimous
185344 Ontario CJ	Unanimous
185749 185725 185724 185547 185546 185545 185529 185528 185376 185375 185374 185373 185084 184922 184878 184877 184876 Orange CJ	Unanimous
185298 184983 Putnam CJ	Unanimous
185418 185131 Rockland CJ	Unanimous
185803 185351 184783 Schenectady CJ	Unanimous



185631 Schoharie CJ	Unanimous
185873	
185685	
185655	
185163	
185162	
185161	
185049	
185048 St Lawrence CJ	Unanimous
185160	
185158	
185157	
185138 Suffolk CJ	Unanimous
185745	
185744	
185743	
185649	
185506	
185503	
185449	
185448	
185447	
185446	
185445	
185430	
185429	
185410	
185408	
185407	
185203	
185183 Sullivan CJ	Unanimous
184909 Tioga CJ	Unanimous
185684	
185045	
184841 Tompkins CJ	Unanimous
185925	
185896	
185872	
185871	

185538	
185056	
184865	
184864	
184723	
Warren CJ	Unanimous
185428	
Washington CJ	Unanimous
185587	
185450	
185328	
Wayne CJ	Unanimous
185968	
185764	
185703	
185589	
185289	
185111	
185054	
184834	
Westchester DOC	Unanimous
185635	
Yates CJ	Unanimous

**FACILITY RESPONSES REFERRED TO COMMISSION MEETING**

183684	
Livingston CJ	Unanimous
183571	
Oswego CJ	Unanimous
181893	
Wyoming CJ	Unanimous

The next CPCRC meeting will be held on Thursday February 15, 2024, at 11:00 A.M. via WebEx.

Commissioner Canty requested a motion to adjourn the meeting, which was made by Martin Stanton, seconded by Commissioner Canty, and carried. The meeting adjourned at 11:37 A.M.

Respectfully submitted,

Deborah Slack-Bean  
Associate Attorney



**Commission of  
Correction**

**MAXIMUM FACILITY CAPACITY**

**For the**

**Crossroads Specialized Secure Detention Facility**

**Brooklyn, New York**

January 24, 2024

**Allen Riley**  
*Chairman*

**Yolanda Canty**  
*Commissioner*

## **Crossroads Specialized Secure Detention – MFC 2024**

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**NOTE: ONLY LIVING UNITS AND SPECIAL MANAGEMENT UNITS WHICH MEET THE FOLLOWING REQUIREMENTS PURSUANT TO 9 NYCRR PART 7320 ARE TO BE INCLUDED IN THIS CAPACITY FORMULATION.**

### **INDIVIDUAL OCCUPANCY ROOM:**

1. Each such room shall have an individually controlled locking device secured from youth access and be equipped to accommodate one youth.
2. Each such room shall contain at least 70 square feet of floor space.
3. Each such room shall contain:  
One (1) bed and mattress; mattresses shall be constructed of fire-retardant material.
4. Each individual occupancy room constructed after the effective date of 9 NYCRR 7320 shall provide a minimum of 25 square feet of unencumbered living unit space per youth adjacent and accessible to such unit.

### **LIVING UNIT:**

1. Sufficient showers shall be available to permit each youth to shower daily.
2. At least one functioning toilet, sink and shower for every eight (8) youth confined within a living unit.

### **SPECIAL MANAGEMENT UNITS:**

1. Each such unit used to house youth separate and apart from general population for purposes including but not limited to:
  - a. Medical treatment;
  - b. Classification and orientation; or
  - c. Mental health

### **EXCEPTIONS:**

1. A unit may contain less than 70 square feet of floor space if such unit was originally constructed for single occupancy prior to the effective date of 9 NYCRR Part 7320.

## Crossroads Specialized Secure Detention – MFC 2024

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### LIVING UNITS

Name of Living Unit	Number of Individual Occupancy Rooms	Number of Toilets	Number of Sinks	Number of Showers	Size of Unit (Sq. Ft. of Floor Space)	Maximum Youth Capacity
A Hall (Front and Rear)	4 4	2	2	2	70 sq. ft.	8
B Hall	8	2*	2*	2*	70 sq. ft.	8
C Hall	16	3*	3*	3*	70 sq. ft.	16
D Hall	16	3*	3*	3*	70 sq. ft.	16
E Hall	15	3*	3*	3*	70 sq. ft.	15
F Hall	15	3*	3*	3*	70 sq. ft.	15
G Hall	15	3*	3*	3*	70 sq. ft.	15
H Hall	8	3*	3*	2*	70 sq. ft.	8
J Hall	15	3*	3*	3*	70 sq. ft.	15

**Notes:** \*Includes ADA compliant bathroom which will be secured until needed by youth.

**Living Unit Total: 116**

### SPECIAL MANAGEMENT UNITS

Name of Living Unit	Number of Individual Occupancy Rooms	Number of Toilets	Number of Sinks	Number of Showers	Size of Unit (Sq. Ft. of Floor Space)	Maximum Youth Capacity
SNU	5	1	1	1	2 @ 100 sq. ft. 3 @ 70 sq. ft.	5

**Special Management Unit Total: 5**

## Crossroads Specialized Secure Detention – MFC 2024

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Unit Type	TOTALS
Subtotal Individual Occupancy Rooms Used as Living Unit	116
Subtotal Individual Occupancy Rooms Used for Special Management	5
<b>MAXIMUM FACILITY CAPACITY:</b>	<b>121</b>

Other identified areas not rated as part of Maximum Facility Capacity: Yes ( ) No (X)

The above-noted capacity is based upon the following:

1. The number of properly equipped individual occupancy rooms, including the number of properly equipped special management units;
2. The total number of youth housed within the facility shall not exceed the maximum facility capacity; and
3. The facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter III which are related to facility capacity.

### **JUSTIFICATION FOR CHANGE IN MFC**

Facility construction project completed in C and D Hall.

To the best of my knowledge all information contained in this formulation is correct:

Reviewed by: Adam Tilbe



CFSIII 1/17/2024

Approved by: Keith Zobel



Director 1/17/2024



**Commission of  
Correction**

**MAXIMUM FACILITY CAPACITY**

**For the**

**Horizon Specialized Secure Detention Facility**

**Bronx, New York**

January 24, 2024

**Allen Riley**  
*Chairman*

**Yolanda Canty**  
*Commissioner*



## **Horizon Specialized Secure Detention – MFC 2024**

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**NOTE: ONLY LIVING UNITS AND SPECIAL MANAGEMENT UNITS WHICH MEET THE FOLLOWING REQUIREMENTS PURSUANT TO 9 NYCRR PART 7320 ARE TO BE INCLUDED IN THIS CAPACITY FORMULATION.**

### **INDIVIDUAL OCCUPANCY ROOM:**

1. Each such room shall have an individually controlled locking device secured from youth access and be equipped to accommodate one youth.
2. Each such room shall contain at least 70 square feet of floor space.
3. Each such room shall contain:  
One (1) bed and mattress; mattresses shall be constructed of fire-retardant material.
4. Each individual occupancy room constructed after the effective date of 9 NYCRR 7320 shall provide a minimum of 25 square feet of unencumbered living unit space per youth adjacent and accessible to such unit.

### **LIVING UNIT:**

1. Sufficient showers shall be available to permit each youth to shower daily.
2. At least one functioning toilet, sink and shower for every eight (8) youth confined within a living unit.

### **SPECIAL MANAGEMENT UNITS:**

1. Each such unit used to house youth separate and apart from general population for purposes including but not limited to:
  - a. Medical treatment;
  - b. Classification and orientation; or
  - c. Mental health

### **EXCEPTIONS:**

1. A unit may contain less than 70 square feet of floor space if such unit was originally constructed for single occupancy prior to the effective date of 9 NYCRR Part 7320.

## Horizon Specialized Secure Detention – MFC 2024

### LIVING UNITS

Name of Living Unit	Number of Individual Occupancy Rooms	Number of Toilets	Number of Sinks	Number of Showers	Size of Unit (Sq. Ft. of Floor Space)	Maximum Youth Capacity
A Hall	16	3*	3	3	70 sq. ft.	16
B Hall	8	2	2	2	70 sq. ft.	8
C Hall	6	3	3	3	5@ 70 sq. ft.	6
C Hall					1@ 100 sq. ft.	
D Hall	15	3*	3	3	70 sq. ft.	15
E Hall	15	3*	3	3	70 sq. ft.	15
F Hall	8	2	2	2	70 sq. ft.	8
G Hall	16	3*	3	3	70 sq. ft.	16
H Hall	15	3*	3	3	70 sq. ft.	15
J Hall	16	3*	3	3	70 sq. ft.	16

**Note:** \*Includes ADA compliant toilet area which will be secured until needed

**Living Unit Total: 115**

### SPECIAL MANAGEMENT UNITS

Name of Living Unit	Number of Individual Occupancy Rooms	Number of Toilets	Number of Sinks	Number of Showers	Size of Unit (Sq. Ft. of Floor Space)	Maximum Youth Capacity
SNU	5	1	1	1	2@ 100 sq. ft. 3@ 70 sq. ft.	5

**Special Management Unit Total: 5**

## Horizon Specialized Secure Detention – MFC 2024

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Unit Type	TOTALS
Subtotal Individual Occupancy Rooms Used as Living Unit	115
Subtotal Individual Occupancy Rooms Used for Special Management	5
<b>MAXIMUM FACILITY CAPACITY:</b>	<b>120</b>

Other identified areas not rated as part of Maximum Facility Capacity: Yes ( ) No (X)

The above-noted capacity is based upon the following:

1. The number of properly equipped individual occupancy rooms, including the number of properly equipped special management units;
2. The total number of youth housed within the facility shall not exceed the maximum facility capacity; and
3. The facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter III which are related to facility capacity.

### **JUSTIFICATION FOR CHANGE IN MFC**

Facility construction project completed on A, G and J Hall.

To the best of my knowledge all information contained in this formulation is correct:

Reviewed by: Adam Tilbe

Approved by: Keith Zobel



CFSIII 1/24/2024

Director 1/24/204



**Commission of  
Correction**

**MAXIMUM FACILITY CAPACITY**

**For the**

**Wayne County Jail**

**Lyons, New York**

January 24, 2024

**Allen Riley**  
*Chairman*

**Yolanda Cauty**  
*Commissioner*

## WAYNE COUNTY JAIL– MFC 2024

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**NOTE: INDIVIDUAL OCCUPANCY HOUSING UNITS AND MULTIPLE OCCUPANCY HOUSING UNITS WHICH MEET THE FOLLOWING REQUIREMENTS PURSUANT TO 9 NYCRR PART 7040 ARE TO BE INCLUDED IN THE MAXIMUM FACILITY CAPACITY FORMULATION.**

### **I. INDIVIDUAL OCCUPANCY HOUSING UNITS:**

1. Each such unit shall only house one (1) incarcerated individual and contain at least 60 square feet of floor space.
2. Each such individual occupancy housing unit shall contain:
  - One (1) bed and mattress;
  - One (1) functioning toilet; and
  - One (1) functioning sink.
3. Sufficient showers shall be available to permit each incarcerated individual to shower daily.
4. Each tier or section of individual housing units constructed after the effective date of 9 NYCRR 7040 shall provide dayroom space adjacent and accessible to such tier or section.

### **EXCEPTIONS:**

1. A unit may contain less than 60 square feet of floor space if such unit was originally constructed for single occupancy prior to the effective date of 9 NYCRR Part 7040.
2. Each such unit used to house incarcerated individuals apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.

### **II. MULTIPLE OCCUPANCY HOUSING UNITS:**

1. Each such unit shall provide a minimum of 50 square feet of floor space per incarcerated individual in the sleeping area.
2. Each such unit shall house no more than 60 incarcerated individuals.
3. Each such unit shall have a bed and mattress for each incarcerated individual.
4. Each such unit shall have at least:
  - One (1) functioning toilet for every 12 incarcerated individuals;
  - One (1) functioning shower for every 15 incarcerated individuals; and
  - One (1) functioning sink for every 12 incarcerated individuals.
5. Each such unit shall provide a minimum of 25 square feet of dayroom space immediately adjacent and accessible to the sleeping area.

### **EXCEPTIONS:**

1. Each such unit used to house incarcerated individuals apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.

## WAYNE COUNTY JAIL– MFC 2024

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### III. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING:

1. The requirements as stipulated in I and II apply to all housing units consisting of both individual and multiple occupancy housing units.

#### EXCEPTIONS:

1. A unit may contain less than 60 square feet of floor space if such unit was originally constructed for single occupancy prior to the effective date of 9 NYCRR Part 7040.
2. Each such unit used to house incarcerated individuals apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.

### IV. NON-HOUSING AREAS USED FOR THE TEMPORARY DETENTION OF INDIVIDUALS

1. These are used to identify areas within the facility that are used for the temporary detention of individuals. These areas do not increase the capacity of the facility.

## WAYNE COUNTY JAIL– MFC 2024

### IA. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR GENERAL HOUSING

Name of Housing Area/Section	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
<b>Pod A</b>			6	<b>16</b>
Sub-Dayroom 1 (Cells A1-A2)	2	77 sq. ft.		2
Sub-Dayroom 2 (Cells A3-A4)	2	77 sq. ft.		2
Sub-Dayroom 3 (Cells A5-A8)	4	77 sq. ft.		4
Sub-Dayroom 4 (Cells A9-A10)	2	77 sq. ft.		2
Sub-Dayroom 5 (Cells A11-A12)	2	77 sq. ft.		2
Sub-Dayroom 6 (Cells A13-A16)	4	77 sq. ft.		4
<b>Pod B</b>			2	<b>18</b>
Upper Cells (B10-B18)	9	77 sq. ft.		9
Sub-Dayroom 1 (Cells B1-B3)	3	77 sq. ft.		3
Sub-Dayroom 2 (Cells B4-B7)	4	77 sq. ft.		4
Sub-Dayroom 3 (Cells B8-B9)	2	77 sq. ft.		2
<b>POD C</b>	18	77 sq. ft.	2	<b>18</b>
<b>Pod D</b>			2	<b>18</b>
Upper Cells (D10-D18)	9	77 sq. ft.		9
Sub-Dayroom 1 (Cells D1-D3)	3	77 sq. ft.		3
Sub-Dayroom 2 (Cells D4-D7)	4	77 sq. ft.		4
Sub-Dayroom 3 (Cells D8-D9)	2	77 sq. ft.		2
<b>Pod E</b>	18	77 sq. ft.	2	<b>18</b>
<b>Pod F</b>	18	77 sq. ft.	2	<b>18</b>
<b>Lower K</b>			2	<b>8</b>
South Side	4	48 sq. ft.		4
North Side	4	48 sq. ft.		4

Individual General Housing Unit Total: 114

## WAYNE COUNTY JAIL– MFC 2024

**IB. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR ADMISSIONS/ORIENTATION, MEDICAL AND MENTAL HEALTH OBSERVATION**

Name of Housing Area/Section	Type of Housing	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
Medical Unit 1	Medical and Mental Health Observation	2	80 sq. ft.	1	2
Medical Unit 2	Medical and Mental Health Observation	1	80 sq. ft.	1	1

Note: Any of these housing areas may be used for general housing purposes when not used for admission/orientation, medical and mental health observation.

Individual Admissions/Orientation, Medical and Mental Health Observation Housing Unit Total: 3

**IC. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR SPECIAL HOUSING**

Name of Housing Area/Section	Type of Special Housing	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
Not Applicable					

Individual Special Housing Unit Total: 0

**IIA. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR GENERAL HOUSING**

Name of Housing Area/Section	Number of Toilets	Number of Sinks	Number of Showers Available	Total Size of Unit (Sq. Ft. of Floor Space)	Maximum Incarcerated Individual Capacity
Not Applicable					0

Multiple General Housing Unit Total: 0

**IIB. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR ADMISSIONS/ORIENTATION, MEDICAL AND MENTAL HEALTH OBSERVATION**

Name of Housing Area/Section	Type of Housing	Number of Toilets	Number of Sinks	Number of Showers Available	Total Size of Unit (Sq. Ft. of Floor Space)	Maximum Incarcerated Individual Capacity
Not Applicable						

Multiple Admissions/Orientation, Medical and Mental Health Observation Housing Unit Total: 0



## WAYNE COUNTY JAIL– MFC 2024

### **IIC. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR SPECIAL HOUSING**

Name of Housing Area/Section	Type of Special Housing	Number of Toilets	Number of Sinks	Number of Showers Available	Total Size of Unit (Sq. Ft. of Floor Space)	Maximum Incarcerated Individual Capacity
Not Applicable						0

Multiple Special Housing Unit Total: 0

### **IIIA. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING USED FOR GENERAL HOUSING**

Name of Housing Area/Section	Number of Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
Not Applicable				0

Individual and Multiple Occupancy General Housing Unit Total: 0

### **IIIB. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING USED FOR ADMISSIONS/ORIENTATION, MEDICAL AND MENTAL HEALTH OBSERVATION**

Name of Housing Area/Section	Type of Housing	Number of Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
Not Applicable					

Individual and Multiple Occupancy Admissions/Orientation,  
Medical and Mental Health Housing Unit Total: 0

### **IIIC. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING USED FOR SPECIAL HOUSING**

Name of Housing Area/Section	Type of Special Housing	Number of Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
Not Applicable					0

Individual and Multiple Occupancy Special Housing Unit Total: 0

## WAYNE COUNTY JAIL– MFC 2024

### IV. NON-HOUSING AREAS USED FOR THE TEMPORARY DETENTION OF INDIVIDUALS

Name of Area/Section	Number of Toilets	Number of Sinks	Total Size of Area (Sq. Ft. of Floor Space)	Description of Use
Booking Cell #1	1	1	220 sq. ft.	The facility may hold up to fourteen (14) incarcerated individuals in this area.
Booking Cell #2	1	1	83 sq. ft.	The facility may hold up to five (5) incarcerated individuals in this area.
Booking Cell #3	1	1	83 sq. ft.	The facility may hold up to five (5) incarcerated individuals in this area.

*Notes:*

- 1. Non-housing areas may be used only for temporary holding for up to the number of incarcerated individuals as prescribed. The facility shall limit individual occupancy holding to **twelve (12) hours**. Multiple occupancy holding shall be limited to **four (4) hours**. Any other use is prohibited. Whenever incarcerated individuals are placed in non-housing areas, at a minimum, Active Supervision shall be maintained.*
- 2. The timeframes prescribed in #1 above apply to any incarcerated individual placed on these benches.*

## WAYNE COUNTY JAIL– MFC 2024

HOUSING TYPE	TOTALS
Subtotal Individual Housing Units Used for General Housing	114
Subtotal Individual Housing Units Used for Admissions/Orientation, Medical and Mental Health Observation	3
Subtotal Individual Housing Units Used for Special Housing	0
Subtotal Multiple Occupancy Housing Units Used for General Housing	0
Subtotal Multiple Occupancy Housing Units Used for Admissions/Orientation, Medical and Mental Health Observation	0
Subtotal Multiple Occupancy Housing Units Used for Special Housing	0
Subtotal Units Containing both Individual and Multiple Occupancy Housing Used for General Housing	0
Subtotal Units Containing both Individual and Multiple Occupancy Housing Used for Admissions/Orientation, Medical and Mental Health Observation	0
Subtotal Units Containing both Individual and Multiple Occupancy Housing Used for Special Housing	0
<b>MAXIMUM FACILITY CAPACITY:</b>	<b>117</b>

The above-noted capacity is based upon the following:

1. The number of properly equipped individual occupancy housing units, including the number of properly equipped admissions, medical and mental health and any other special housing units;
2. The number of properly equipped multiple occupancy housing units, including the number of properly equipped admissions, medical and mental health and any other special housing units; and
3. The facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter IV which are related to facility capacity.

JUSTIFICATION FOR CHANGE IN MFC

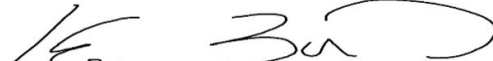
**Revised to reflect the change of the Medical Unit as two housing units renamed Medical Unit 1 and Medical Unit 2 per your request. As well as the addition of the Lower K housing unit.**

Reviewed by: Adam Tilbe



CFS III 1/15/2024

Approved by: Keith Zobel



Director 1/15/2024



**Commission of  
Correction**

**MAXIMUM FACILITY CAPACITY**

**For the**

**Onondaga County Justice Center**

**Syracuse, New York**

January 24, 2024

**Allen Riley**  
*Chairman*

**Yolanda Canty**  
*Commissioner*

## ONONDAGA COUNTY JUSTICE CENTER – MFC 2024

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**NOTE: INDIVIDUAL OCCUPANCY HOUSING UNITS AND MULTIPLE OCCUPANCY HOUSING UNITS WHICH MEET THE FOLLOWING REQUIREMENTS PURSUANT TO 9 NYCRR PART 7040 ARE TO BE INCLUDED IN THE MAXIMUM FACILITY CAPACITY FORMULATION.**

### **I. INDIVIDUAL OCCUPANCY HOUSING UNITS:**

1. Each such unit shall only house one (1) incarcerated individual and contain at least 60 square feet of floor space.
2. Each such individual occupancy housing unit shall contain:  
One (1) bed and mattress;  
One (1) functioning toilet; and  
One (1) functioning sink.
3. Sufficient showers shall be available to permit each incarcerated individual to shower daily.
4. Each tier or section of individual housing units constructed after the effective date of 9 NYCRR 7040 shall provide dayroom space adjacent and accessible to such tier or section.

### **EXCEPTIONS:**

1. A unit may contain less than 60 square feet of floor space if such unit was originally constructed for single occupancy prior to the effective date of 9 NYCRR Part 7040.
2. Each such unit used to house incarcerated individuals apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.

### **II. MULTIPLE OCCUPANCY HOUSING UNITS:**

1. Each such unit shall provide a minimum of 50 square feet of floor space per incarcerated individual in the sleeping area.
2. Each such unit shall house no more than 60 incarcerated individuals.
3. Each such unit shall have a bed and mattress for each incarcerated individual.
4. Each such unit shall have at least:  
One (1) functioning toilet for every 12 incarcerated individuals;  
One (1) functioning shower for every 15 incarcerated individuals; and  
One (1) functioning sink for every 12 incarcerated individuals.
5. Each such unit shall provide a minimum of 25 square feet of dayroom space immediately adjacent and accessible to the sleeping area.

### **EXCEPTIONS:**

1. Each such unit used to house incarcerated individuals apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.

## **ONONDAGA COUNTY JUSTICE CENTER – MFC 2024**

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### **III. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING:**

1. The requirements as stipulated in I and II apply to all housing units consisting of both individual and multiple occupancy housing units.

### **EXCEPTIONS:**

1. A unit may contain less than 60 square feet of floor space if such unit was originally constructed for single occupancy prior to the effective date of 9 NYCRR Part 7040.
2. Each such unit used to house incarcerated individuals apart from general population for the purpose of medical observation or treatment shall have a minimum of 80 square feet of floor space.

### **IV. NON-HOUSING AREAS USED FOR THE TEMPORARY DETENTION OF INDIVIDUALS**

1. These are used to identify areas within the facility that are used for the temporary detention of individuals. These areas do not increase the capacity of the facility.

## ONONDAGA COUNTY JUSTICE CENTER – MFC 2024

### IA. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR GENERAL HOUSING

Name of Housing Area/Section	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available per Section	Maximum Incarcerated Individual Capacity
5-B	8	8 @ 88 sq. ft.	1	8

Individual General Housing Unit Total: 8

### IB. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR ADMISSIONS/ORIENTATION, MEDICAL AND MENTAL HEALTH OBSERVATION

Name of Housing Area/Section	Type of Housing	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
5-B Behavioral Health	Mental Health	12	12 @ 88 sq. ft.	2	<b>14</b>
		2	2 @ 100 sq. ft.	1	12
5-C MHU	Mental Health	47	47 @ 88 sq. ft.	7	<b>55</b>
		8	8 @ 100 sq. ft.		47
Cell #7 see note					

**Note:** Cell #7 has no fixtures. Accordingly, it cannot be used to house incarcerated individuals.

Individual Admissions/Orientation, Medical and Mental Health Observation Housing Unit Total: 69

### IC. INDIVIDUAL OCCUPANCY HOUSING UNITS USED FOR SPECIAL HOUSING

Name of Housing Area/Section	Type of Special Housing	Number of Individual Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	# of Showers Available per Section	Maximum Incarcerated Individual Capacity
5-B SHU #2	Punitive and Administrative Segregation	4	4 @ 88 sq. ft.	1	<b>4</b>
5-B SHU #3	Punitive and Administrative Segregation	32	32 @ 88 sq. ft.	4	<b>32</b>

Individual Special Housing Unit Total: 36

## ONONDAGA COUNTY JUSTICE CENTER – MFC 2024

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### **IIA. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR GENERAL HOUSING**

<b>Name of Housing Area/Section</b>	<b>Number of Toilets</b>	<b>Number of Sinks</b>	<b>Number of Showers</b>	<b>Total Size of Unit (Sq. Ft. of Floor Space)</b>	<b>Maximum Incarcerated Individual Capacity</b>
Not Applicable					0

**Multiple General Housing Unit Total: 0**

### **IIB. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR ADMISSIONS/ORIENTATION, MEDICAL AND MENTAL HEALTH OBSERVATION**

<b>Name of Housing Area/Section</b>	<b>Type of Housing</b>	<b>Number of Toilets</b>	<b>Number of Sinks</b>	<b>Number of Showers</b>	<b>Total Size of Unit (Sq. Ft. of Floor Space)</b>	<b>Maximum Incarcerated Individual Capacity</b>
Not Applicable						0

**Multiple Admissions/Orientation, Medical and Mental Health Observation Housing Unit Total: 0**

### **IIC. MULTIPLE OCCUPANCY HOUSING UNITS USED FOR SPECIAL HOUSING**

<b>Name of Housing Area/Section</b>	<b>Type of Special Housing</b>	<b>Number of Toilets</b>	<b>Number of Sinks</b>	<b>Number of Showers</b>	<b>Total Size of Unit (Sq. Ft. of Floor Space)</b>	<b>Maximum Incarcerated Individual Capacity</b>
Not Applicable						0

**Multiple Special Housing Unit Total: 0**



## ONONDAGA COUNTY JUSTICE CENTER – MFC 2024

### III.A. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING USED FOR GENERAL HOUSING

Name of Housing Area/Section	Number of Housing Units	Total Size of Unit (Sq. Ft. of Floor Space)	Number of Showers Available	Maximum Incarcerated Individual Capacity
<b>2-A Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>2-B Pod*</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>2-C Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>3-A Pod*</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>3-B Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>3-C Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>4-A Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>0</b>
<b>4-B Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12
<b>4-C Pod</b> Single Cells Double Cells	56	48 @ 88 sq. ft. 8 @ 100 sq. ft.	6	<b>60</b> 48 12

**\*Note: 3-C Pod may not be used to house incarcerated individuals until further notice due to ongoing renovations.**

**Individual and Multiple Occupancy General Housing Unit Total: 480**

**ONONDAGA COUNTY JUSTICE CENTER – MFC 2024**

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**IIIB. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING USED FOR ADMISSIONS/ORIENTATION, MEDICAL AND MENTAL HEALTH OBSERVATION**

<b>Name of Housing Area/Section</b>	<b>Type of Housing</b>	<b>Number of Housing Units</b>	<b>Total Size of Unit (Sq. Ft. of Floor Space)</b>	<b>Number of Showers Available</b>	<b>Maximum Incarcerated Individual Capacity</b>
<b>5-A</b>	Medical				<b>12</b>
Infirmary		4	4 @ 100 sq. ft.	2	4
Negative Pressure 1		1	1 @ 100 sq. ft.	1	1
Negative Pressure 2		1	1 @ 100 sq. ft.	1	1
Ward #1		Dorm	1 @ 368 sq. ft.	1	3
Ward #2		Dorm	1 @ 302 sq. ft.	1	3

**Individual and Multiple Occupancy Admissions/Orientation,  
Medical and Mental Health Housing Unit Total: 12**

**IIIC. UNITS CONTAINING BOTH INDIVIDUAL AND MULTIPLE OCCUPANCY HOUSING USED FOR SPECIAL HOUSING**

<b>Name of Housing Area/Section</b>	<b>Type of Special Housing</b>	<b>Number of Housing Units</b>	<b>Total Size of Unit (Sq. Ft. of Floor Space)</b>	<b>Number of Showers Available</b>	<b>Maximum Incarcerated Individual Capacity</b>
Not Applicable					0

**Individual and Multiple Occupancy Special Housing Unit Total: 0**

## ONONDAGA COUNTY JUSTICE CENTER – MFC 2024

### IV. NON-HOUSING AREAS USED FOR THE TEMPORARY DETENTION OF INDIVIDUALS

Name of Area/Section	Number of Toilets	Number of Sinks	Total Size of Area (Sq. Ft. of Floor Space)	Description of Use
Court Holding #1	1	1	1 @ 362 sq. ft.	The facility may hold up to twenty-four (24) incarcerated individuals.
Court Holding #2	1	1	1 @ 408 sq. ft.	The facility may hold up to twenty-seven (27) incarcerated individuals.
Court Holding #3	1	1	1 @ 408 sq. ft.	The facility may hold up to twenty-seven (27) incarcerated individuals.
Court Holding #4	1	1	1 @ 118 sq. ft.	The facility may hold up to seven (7) incarcerated individuals.
Holding #1	1	1	1 @ 92 sq. ft.	The facility may hold up to six (6) incarcerated individuals.
Holding #2	1	1	1 @ 92 sq. ft.	The facility may hold up to six (6) incarcerated individuals.
Holding #3	1	1	1 @ 92 sq. ft.	The facility may hold up to six (6) incarcerated individuals.
Holding #4	1	1	1 @ 92 sq. ft.	The facility may hold up to six (6) incarcerated individuals.
Holding #5	1	1	1 @ 92 sq. ft.	The facility may hold up to six (6) incarcerated individuals.
BSR Holding Cell <i>see note #2</i>	0	0	1 @ 92 sq. ft.	The facility may hold one (1) incarcerated individual.

**Notes:**

1. **Non-Standard housing may be used only for temporary holding for up to the number of incarcerated individuals as prescribed. The facility shall limit individual occupancy holding to 12 hours. Multiple occupancy holding shall be limited to four (4) hours. Any other use is prohibited. Whenever incarcerated individuals are placed in non-standard housing, at a minimum, Active Supervision shall be maintained.**
  
2. **Any incarcerated individual placed in the BSR Holding Cell shall be provided access to a toilet and sink.**

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HOUSING TYPE	TOTALS
Subtotal Individual Housing Units Used for General Housing	8
Subtotal Individual Housing Units Used for Admissions/Orientation, Medical and Mental Health Observation	69
Subtotal Individual Housing Units Used for Special Housing	36
Subtotal Multiple Occupancy Housing Units Used for General Housing	0
Subtotal Multiple Occupancy Housing Units Used for Admissions/Orientation, Medical and Mental Health Observation	0
Subtotal Multiple Occupancy Housing Units Used for Special Housing	0
Subtotal Units Containing both Individual and Multiple Occupancy Housing Used for General Housing	480
Subtotal Units Containing both Individual and Multiple Occupancy Housing Used for Admissions/Orientation, Medical and Mental Health Observation	12
Subtotal Units Containing both Individual and Multiple Occupancy Housing Used for Special Housing	0
<b>MAXIMUM FACILITY CAPACITY:</b>	<b>605</b>

Other identified areas not rated as part of Maximum Facility Capacity: Yes (X) No ( )

The above-noted capacity is based upon the following:

1. The number of properly equipped individual occupancy housing units, including the number of properly equipped admissions, medical and mental health and any other special housing units;
2. The number of properly equipped multiple occupancy housing units, including the number of properly equipped admissions, medical and mental health and any other special housing units; and
3. The facility's ability to provide required programs and services and to comply with other rules and regulations of 9 NYCRR Chapter IV which are related to facility capacity.

JUSTIFICATION FOR CHANGE IN MFC

**Revised to reflect current and ongoing facility renovations as previously approved under project numbers 22-C-073 and 23-C-011.**

Reviewed by: Adam Tilbe



CFSIII 1/19/24

Approved by: Keith Zobel



Director 1/19/2024