



CHAIRMAN'S MEMORANDUM NO. 19-99 NOVEMBER 29, 1999

**TO: SHERIFFS, JAIL ADMINISTRATORS, COMMISSIONERS OF CORRECTION,
TRAINING COORDINATORS, SUPERINTENDENTS, SECURE DETENTION
DIRECTORS**

RE: NEW ADDITIONS TO THE COMMISSION'S FIELD STAFF

The Commission is pleased to announce the appointment of two new staff members to the Bureau of field Operations. Both were carefully recruited and screened for their experience, their exceptional skills and their ability to work smoothly with correctional and juvenile justice executives and staff throughout New York State. The Commission believes both of them will be an excellent resource for New York's correctional establishments for many years to come.

Eileen Carpenter

Eileen Carpenter began her criminal justice career in the New York State Division for Youth where she served as a Youth Division Aid in 1982. As a shift leader in the then new Orientation Unit, she helped in the development of the program in which incoming youths were evaluated to receive additional education requirements. She prepared her facility for ACA accreditation, and later was instrumental in starting the first therapeutic program for sex offenders in DFY. She then became a staff trainer for OCFS, developing and delivering training to all OCFS staff on such matters as on site evaluations of facilities, interviewing, needs assessment, policy and procedures, as well as the assessment of facility compliance reports. With her background in training, we expect Eileen to carry forward and expand the Commission's training component.

Steven Savoy

Steven also comes to us from OCFS, where he held the position of Youth Division Aide, Independent Living Coordinator, Training Coordinator, A.C.A. Coordinator, as well as being a Youth Division Counselor. Having held all of these positions, he is well qualified to review and implement written facility policies, evaluate and advise on methods of coming into compliance with standards, assist facilities with issues related to training, and communicate findings to appropriate agency staff. Steven is currently assigned to the

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Metropolitan Unit, and has already been involved in an evaluation of one of the largest county correctional facilities in the state. His background and demonstrated abilities will make him an asset to the Commission and the agencies that he will be working with.

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